



# Pocahontas Aluminum Company inc.

PO BOX 756 ♦ 2001 Industrial Drive ♦ Pocahontas AR 72455 ♦ Phone 870-892-3689 ♦ Fax 870-892-9858

## Employment Application

### Applicant Information

Full Name: \_\_\_\_\_  
Last First M.I.

Application Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date Of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
mm/dd/yyyy mm/dd/yyyy

Address: \_\_\_\_\_  
Street Address Apartment/Unit #

\_\_\_\_\_ City State ZIP Code

Phone: (\_\_\_\_) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Date Available: \_\_\_\_/\_\_\_\_/\_\_\_\_ Social Security No.: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Desired Salary: \$ \_\_\_\_\_  
mm/dd/yyyy

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? \_\_\_\_/\_\_\_\_/\_\_\_\_  
mm/dd/yyyy

Have you ever been convicted of a felony? YES NO If yes, explain. \_\_\_\_\_

Referred by: \_\_\_\_\_

### Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_  
YES NO

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_ Did you graduate? Degree: \_\_\_\_\_  
mm/dd/yyyy mm/dd/yyyy

College: \_\_\_\_\_ Address: \_\_\_\_\_  
YES NO

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_ Did you graduate? Degree: \_\_\_\_\_  
mm/dd/yyyy mm/dd/yyyy

Other: \_\_\_\_\_ Address: \_\_\_\_\_  
YES NO

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_ Did you graduate? Degree: \_\_\_\_\_  
mm/dd/yyyy mm/dd/yyyy

### References

Please list three professional / personal references.

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

## Previous Employment

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: / / To: / / Reason for Leaving: \_\_\_\_\_  
mm/dd/yyyy mm/dd/yyyy

YES NO

May we contact your previous supervisor for a reference?

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: / / To: / / Reason for Leaving: \_\_\_\_\_  
mm/dd/yyyy mm/dd/yyyy

YES NO

May we contact your previous supervisor for a reference?

Company: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: / / To: / / Reason for Leaving: \_\_\_\_\_  
mm/dd/yyyy mm/dd/yyyy

YES NO

May we contact your previous supervisor for a reference?

## General Information

U.S. Military: \_\_\_\_\_ From: / / To: / /  
mm/dd/yyyy mm/dd/yyyy

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

Special Skills or Training: \_\_\_\_\_

## Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

**Mail to:**  
ATTN: Human Resource  
PO Box 756  
Pocahontas, AR 72455

OR

**Drop off at:**  
Front Office  
2001 Industrial Drive  
Pocahontas, AR 72455

*All applications will be held for a period of 30 days. If you have not received a call within 30 days, but still desire a position with Pocahontas Aluminum Company, you will need to complete another application.*

Signature: \_\_\_\_\_ Date: / /  
mm/dd/yyyy